



Church Mobilization Coordinator (PNW) Job Description

Location: Pacific Northwest

Reports to: Development Manager

Type: Salary, Full-time

JOB PURPOSE

The Church Mobilization Coordinator of the Pacific Northwest (PNW) will operate out of Forward Edge International's (FEI) Headquarters in Vancouver, WA. Reporting to leadership in the Northwest, and serving as a member of FEI's regional team, this role will serve as the point person for creating, deploying, and coordinating church mobilization efforts in Oregon, Washington, Idaho, Alaska, and Montana. Additionally, this role will launch specific strategies and create tools that will help our church partners nurture and enrich the spiritual lives of their members through accelerated discipleship by engaging their congregations in short-term missions.

Forward Edge International is searching for a self-motivated leader who deeply embraces God's heart for the global Church, feels called to help the local Church in the Pacific Northwest live out the gospel in both word and deed, and has a track record of cultivating long-term, mutually beneficial relationships within the local church context. As the Church Mobilization Coordinator, and as a member of the Pacific Northwest Development team, you will help steward the organization's missiological and theological values and play a pivotal role in growing FEI's reach and scope within the local Church in the Pacific Northwest. You will share FEI's mission with church leaders and congregations and will serve as an organization spokesperson among PNW Christian church networks to expand the organization's awareness footprint while also increasing support of FEI's programs around the world.

CORE CHARACTERISTICS

These Principals guide and identify us as colleagues and representatives of Forward Edge International:

- Honor God
- Develop People
- Pursue Excellence
- Be Good Stewards

KEY TASKS AND RESPONSIBILITIES

- Serve as the point person for creating, deploying, and coordinating church mobilization efforts



- Help launch specific strategies and create tools to serve our church partners.
- Identify opportunities to strategically connect the local church to the international work of the global church in reaching those in need.
- Support the FEI President and Director of Engagement in the implementation of FEI's national and local church mobilization strategies.
- Represent FEI's mission through preaching/public speaking engagements.
- Work with current PNW-region churches familiar with FEI to deepen our relationship and network with them to cultivate new church partnerships.
- Prospect new, like-minded churches that have not been introduced to FEI.
- Conduct an audit of regional churches likely to engage with FEI due to their current involvement in international mission work.
- Use database to re-engage and connect with lapsed church partners.
- Identify church on-ramps (trainings, trips, programs) to further engage current church partners.
- Hold quarterly networking meetings for pastors to connect with each other and FEI.
- Develop forums that will lead to deeper engagement (pastor appreciation lunches, events at churches, etc.).
- Pursue and engage in opportunities to present at church association gatherings and conferences.
- Along with FEI's Development Dept., develop church network resources (monthly newsletter, bulletin inserts etc.).
- Develop new displays to creatively show FEI work/mission (stand up, table top, experiential, etc.).
- Engage a strong pastoral/church supporting presence into the development of a PNW advisory board.

EDUCATION AND EXPERIENCE

The successful candidate will be:

- able to articulate and demonstrate a strong sense of calling to a singular focus of short-term missions, child-focused community development, as well as FEI's mission.
- a spiritually mature leader with strong emotional intelligence that places a high value on relationships, is comfortable and fluid in one-on-one and group settings; is an excellent written and verbal communicator with good public speaking acumen.
- a self-starter who can work effectively with other organizational leaders.

www.forwardedge.org | 360.574.3343 | fei@forwardedge.org

PO Box 1510 | Brush Prairie, WA 98606



- flexible and adapt easily to frequent change, diverse individuals and groups, and varied but clearly communicated work environments.
- cross-culturally sensitive, understanding and respecting different denominations and religious traditions.
- high energy with a reputation for servant leadership, integrity, and grace under stress.

At least three (3) to five (5) years of non-profit, sales, marketing or relevant church leadership experience required.